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## Edlesborough Under 5's

### **TRANSITION TO SCHOOL PROCEDURES & POLICY**

Following a successful introduction to the setting we want the child's next transition to school reception class to be a smooth and successful transition. To help achieve this, we:

- Will invite children, once they are at the age where they are eligible to flexible free funding, to attend "rising 4s" sessions which are only open to funded age children (i.e. from the term following their third birthday). Children who are eligible for funding but use their funding elsewhere and pay for sessions can still attend these sessions. There will usually be two such sessions per week, normally held in the afternoons. Children can attend either or both of these sessions subject to places being available.  
Although these sessions are open to all funded age children, if they are oversubscribed, those children who are due to start school in the next September will be allocated places first.  
These sessions will help the children's transition to school by:
  - helping children to get to know other children who will be starting school at the same time
  - Carrying out more detailed work during these sessions, which is also sent home to involve the parents, in preparation for school
  - Making regular visits to Edlesborough School reception class and the school and school grounds
- Continue to maintain close links with Edlesborough School which allows us to:
  - Liaise with the reception class teacher to understand routines and activities undertaken in the reception class to allow us to incorporate similar activities into the pre school sessions
  - During the summer term, make regular visits to the reception class with the children starting school in the September, to participate in storytime, library sessions, visiting the pond area and using other facilities such as the school field, which enables them to familiarise themselves with the school environment and meet the teachers. Where children attend both 'funded age only'

sessions they would usually only attend school visits during one session.

- Visit the school for events such as the school play, sports day etc. As these events are arranged by the school, only the children attending the particular session the event falls on will be able to attend.
  
- The preschool will provide a copy of each child's Early Years Foundation Stage Profile (Appendix A) records to the parents for them to keep. The Early Learning Goals Assessment will be passed onto the child's reception teacher (Appendix B) together with a checklist we have devised that is also helpful to the school when receiving children from pre-school (Appendix C). This information will be shared unless parents ask it not to be so and prior to sending parents will have the opportunity to look at the report and discuss it with their child's key-person.

It is our recommendation that these 'rising 4s' sessions, currently run during Tuesday and Thursday afternoon sessions, should be supported by another session. However, the committee would consider letting a child attend only this session in exceptional circumstances.

This policy was adopted at a committee meeting of Edlesborough Under 5s held on 4 April 2011.

Date to be reviewed: April 2012

Signed by Chair of Committee Rebecca Newbert